

GREENLAM INDUSTRIES LIMITED

Details of Familiarization Programme Imparted to Independent Directors during the Financial Year 2017-18

Sl. No.	Details of the Programme	Name of the Independent Directors	Whether attended (Y/N)	No. of Hours Spent	Cumulative No. of Programmes attended till 31 st March, 2018*	Cumulative No. of Hours Spent till 31 st March, 2018*
1.	Presentation by Mr. Ashok Kumar Sharma, Chief Financial Officer of the Company on the Annual Operating Plans of the Company for the F.Y. 2017-18 and on the performance of the Company during the FY 2016-17.	Mr. Vijay Kumar Chopra	Y	1	5	5
		Ms. Urvashi Saxena	Y	1	3	3.5
		Ms. Sonali Bhagwati Dalal	Y	1	5	5
2.	Presentation on the impact of GST on the framework of indirect taxes, various business processes and associated documentations of the Company was given by external agency appointed for analyzing the same.	Mr. Vijay Kumar Chopra	Y	0.5	6	5.5
		Ms. Urvashi Saxena	Y	0.5	4	4
		Ms. Sonali Bhagwati Dalal	Y	0.5	6	5.5
3.	Presentation on the impact of IND-AS on the Financial Statements of the Company for the financial year 2017-18 was given by external agency appointed for analyzing the same.	Mr. Vijay Kumar Chopra	Y	0.5	7	6
		Ms. Urvashi Saxena	Y	0.5	5	4.5
		Ms. Sonali Bhagwati Dalal	Y	0.5	7	6
4.	Presentation by Mr. Prakash Kumar Biswal, Company Secretary of the Company on the Regulatory Compliances.	Mr. Vijay Kumar Chopra	Y	0.5	8	6.5
		Ms. Urvashi Saxena	Y	0.5	6	5
		Ms. Sonali Bhagwati Dalal	Y	0.5	8	6.5
5.	The visit to the Plant of the Company situated in Nalagarh, Himachal Pradesh and viewing the production process of different type of laminate sheets.	Mr. Vijay Kumar Chopra	Y	1	9	7.5
		Ms. Urvashi Saxena	Y	1	7	6
		Ms. Sonali Bhagwati Dalal	Y	1	9	7.5

**Cumulative number of Programmes attended and Cumulative Number of Hours Spent are computed taking in to consideration the Programmes attended in the previous financial year(s).*

Details of Familiarization Programme Imparted to Independent Directors during the Financial Year 2016-17

Sl. No.	Details of the Programme	Name of the Independent Directors	Whether attended (Y/N)	No. of Hours Spent	Cumulative No. of Programmes attended till 31 st March, 2017*	Cumulative No. of Hours Spent till 31 st March, 2017*
1.	Presentation by Mr. Ashok Kumar Sharma, Chief Financial Officer of the Company on the Annual Operating Plans & Performance of the Company.	Mr. Vijay Kumar Chopra	Y	1	2	3
		Ms. Urvashi Saxena	N	NA	1	2
		Ms. Sonali Bhagwati Dalal	Y	1	2	3
2.	Presentation on existing internal financial control system of the Company given by designated officer of external agency appointed by the Company to evaluate the internal financial control system.	Mr. Vijay Kumar Chopra	Y	0.5	3	3.5
		Ms. Urvashi Saxena	N	NA	1	2
		Ms. Sonali Bhagwati Dalal	Y	0.5	3	3.5
3.	Presentation by Mr. Prakash Kumar Biswal, Company Secretary of the Company on the Regulatory Compliances.	Mr. Vijay Kumar Chopra	Y	0.5	4	4
		Ms. Urvashi Saxena	Y	0.5	2	2.5
		Ms. Sonali Bhagwati Dalal	Y	0.5	4	4

**Cumulative number of Programmes attended and Cumulative Number of Hours Spent are computed taking into consideration the Programmes attended in the previous financial year(s).*

Details of Familiarization Programmes Imparted To Independent Directors during the Financial Year 2015-16

Name	Number Of Programmes Attended*	Number Of Hours Spent	Cumulative Number Of Programmes Attended	Cumulative Number Of Hours Spent	Other Details*
Mr. Vijay Kumar Chopra	1	2	1	2	The programme was held at the Company's Units situated at Behror, Rajasthan
Ms. Urvashi Saxena	1	2	1	2	The programme was held at the Company's Units situated at Behror, Rajasthan
Ms. Sonali Bhagwati Dalal	1	2	1	2	The programme was held at the Company's Units situated at Behror, Rajasthan

*The independent directors visited the units of the Company situated at Behror, Rajasthan and they were shown the production process of various products of the Company.